Non-Traditional Financing Programs Mergers & Acquisitions Turnaround Consulting Financial Management Services

PPP Loan Application:

Sole Proprietors, Independent Contractors, Self-employed, Single-member LLCs

Required Documents to be uploaded. Scan and save them to a place on your computer where you can easily locate them:

- Last 6 months of bank statements for the business account(s), as well as any month-to-date statements you may have
- Driver License
- Void Check
- Proof of Payroll (1099-MISC or IRS Form 941)
- PPP_Calculator.xlsx (you will download and prepare this)
- Most Recent Tax Return (optional)

*Please Note: PPP loan applications cannot be processed without the 2019 1040 Schedule C. Previous years are not accepted. Your 2019 tax return does not need to be filed for a 1040 Schedule C to be prepared. You or your tax preparer can complete this form as a stand-alone document. If the number on Line 31 of the document is \$2,500 or below, you are ineligible for the PPP loan.

Required Information:

- Legal Business Name
- Business Email and Business Phone
- Social Security Number (SSN) or Employer Identification Number (EIN)
- Business Start Date
- State of Incorporation / Organization (Where your business was first set-up)
- Number of Employees (if you are the owner and you have no employees, them put 1)
- NAICS code **
- Business Address
- Information about you the owner, First and Last Name, Social Security Number (SSN),
 Percent Ownership (if you are the only owner the 100%), Date of Birth, Cell Phone Number,
 Home Address
- Bank Account Information, Routing Number and Account Number

**Please Note: NAICS is a classification system used for collecting, analyzing and publishing statistical data. It is self-assigned, meaning an individual or business selects their own code that best depicts their primary business activity. You can find that here: https://siccode.com/naics-code-lookup-directory